

<b>Report to</b>	<b>Tidworth Area Board</b>
<b>Date of Meeting</b>	<b>16<sup>th</sup> July 2012</b>
<b>Title of Report</b>	<b>Community Area Grants</b>

## **Purpose of Report**

**To ask Councillors to consider 8 applications seeking 2012/13 Community Area Grant Funding**

- 1. Enford Camera Club, Purchase of Club Laptop, £989, officer recommendation- approve in full**
- 2. Riverbourne Community Farm- Arts Project, £977, officer recommendation- approve in full**
- 3. Enford Football Club, Junior Section Development, £1,000, officer recommendation- approve in full**
- 4. Collingbourne Primary School, Develop Wildlife Area, £1,000, officer recommendation-approve in full**
- 5. Devizes Portage Waiting List project, £1100, officer recommendation- approve in full, subject to members satisfaction that funds will be targeted in Tidworth Community Area.**
- 6. Enford Parish Planning Steering group, development of parish plan, £300 officer recommendation- approve in full, subject to members satisfaction that any parish plan developed can be linked in with the development of the Community Plan.**
- 7. Ludgershall Pre-school Playgroup, £4,811.00, officer recommendation- approve in full**
- 8. Collingbourne Kingston Village Hall, washroom refurbishment, £4,000, officer recommendation- approve in full.**

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2012/2013.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Likewise, Small Grants (new this year) should be awarded to similar groups, as well as un-constituted groups of people wanting to improve things near to where they live.
- 1.4. Tidworth Area Board has a 2012/2013 budget of £42,665 for community grants, small grants, community partnership core funding and area board/councillor led initiatives. With the allocation of £890 to Tidworth Community Area Partnership at the meeting in May 2012 towards printing the community survey, the remaining balance is £41,775 of which £10,000 was ringfenced at the May meeting for projects supporting vulnerable families in the Tidworth Community Area.
- 1.5. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Small Grants, new for this year will fund up to £350, where the total cost of the project does not exceed £350. This grant is aimed at enabling groups (including those not formally constituted) to implement projects, involving local people to make their community a better place to live.
- 1.7. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.8. In addition to CAGs and Small Grants, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line

with the other grants.

- 1.9. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.10. Funding applications will be considered at every Area Board meeting.
- 1.11. Applicants are encouraged to contact and seek funding help from Charities Information Bureau (CIB) who work on behalf of Wiltshire Council. CIB support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.12. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.13. The 2012/2013 funding criteria and application forms are available on the council's website ([www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)) and paper versions are available from the Community Area Manager.
- 1.14. A decision was been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.15. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.
- 1.16. The Tidworth Community Area Manager was given delegated authority to approve grant applications up to the sum of £500 in urgent cases between Area Boards subject to the agreement of the Chairman and Vice-Chairman. All such applications and awards will be reported in full to the next Area Board meeting.
- 1.17. A budget ring-fenced for the needs of young people will again be made available in 2012/2013. How this will be allocated will be the decision of the area board.
- 1.18. Tidworth Area Board has a separate Community Area Transport Group (CATG) budget of £ £12,957 for 2012/13.

<p><b>Background documents used in the preparation of this Report</b></p>	<ul style="list-style-type: none"> <li>• Area Board Grant Guidance 2012/13 as presented for delegated decision</li> <li>• Tidworth Community Area Plan</li> </ul>
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## **2. Main Considerations**

- 2.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be **6** rounds of funding during 2012/2013. The second is contained in this report the remaining will take place on;
  - 17<sup>th</sup> September 2012
  - 19<sup>th</sup> November 2012
  - 21<sup>st</sup> January 2013
  - 18<sup>th</sup> March 2013

## **3. Environmental & Community Implications**

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

## **4. Financial Implications**

- 4.1. Awards must fall within the Area Boards budget allocated to the Tidworth Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Tidworth Area Board will have a balance of £ 27,598.00 of which £8900 remains ringfenced to support vulnerable families. This leaves a working balance of £18,698.00

## **5. Legal Implications**

- 5.1. There are no specific Legal implications related to this report.

## **6. HR Implications**

- 6.1. There are no specific HR implications related to this report.

## **7. Equality and Inclusion Implications**

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards

community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

## 8. Officer recommendations

### 8.1

Ref	Applicant	Project proposal	Funding requested
T12.07	Enford Camera Club	Purchase of dedicated club laptop	£989

8.1.1. The Officer recommendation is to approve the award in full.

8.1.2. The application meets the Community Area Grants Criteria 2012/13

8.1.3 The application demonstrates a link to the Tidworth Community Area Plan to ‘Support the existence of multi-use community centres/village halls/meeting places throughout the Community Area. Housing and the Built Environment / Page 11.

8.1.4 Enford Camera Club is a not for profit local organisation, fully constituted with a management committee. The club aims to give local people the opportunity to come together to share and enjoy photography and to enhance and develop members’ skills and expertise in this art form.

8.1.5 The club was formed two and a half years ago and in that time has developed a library of over 4,000 photographs, 2 calendars and several exhibitions including one for the Diamond Jubilee exhibition in Salisbury on 1<sup>st</sup> May. There are 30 members of the group with an average attendance of 15 members at monthly meetings. Photographs and exhibitions produced by the club have been enjoyed by hundreds of people across the community area and beyond.

8.1.6 Membership of the club is open to all members of the community and subscription costs are kept to a minimum to encourage wide community participation and inclusion.

8.1.7 Enford Camera Club are applying for the purchase of a portable computer suitable for showing and storing digital photos at their monthly meetings and other events. For the past 2½ years they have been using a borrowed computer (from the chairman's work business) which unfortunately was stolen in May this year.

8.1.8 The club currently uses a second-hand borrowed computer which is only available on a temporary basis. A dedicated portable computer would allow all digital photos and presentations to be stored and presented by any member of the camera club thus enhancing the clubs’ range of activities and making it more

accessible.

- 8.1.9 The total project cost is £989, based on a quotation received for the supply of a suitable model Dell computer.
- 8.1.10 The club is unable to fund the purchase itself as it only has a small balance of @£137 in the clubs accounts.
- 8.1.11 If the Area Board makes a decision not to fund the project e.g. the project will be delayed pending securing of alternative funding.

## 8.2

<b>Ref</b>	<b>Applicant</b>	<b>Project proposal</b>	<b>Funding requested</b>
<b>T12. 11</b>	<b>Riverbourne Community Farm</b>	<b>1,000 sheep, arts project</b>	<b>£977</b>

- 8.2.1 The Officer recommendation is to approve the award in full.
- 8.2.2 The application meets the Community Area Grants Criteria 2012/13
- 8.2.3 The application demonstrates a link to the Tidworth Community Area Plan to help young people develop their full potential and also 'to encourage a wide range of arts events in the area'.
- 8.2.4 Riverbourne Community Farm is a registered not for profit, Community Interest Company whose objects are to carry out activities which benefit the local community and to establish projects and programmes in local schools relating to agriculture and development of agricultural skills. This includes provision of amenities, educational programmes and events for local schools.
- 8.2.5 The 1000 sheep project is to be run by the farms artist in residence Laurence Rushby who aims to create a large installation made of wool dyed with madder plants, which were originally used to dye army red coats. The installation will explore the influence of farming and the activities of the military in shaping our local landscape. The project seeks to engage up to 100 children from Clarendon Junior School in the artistic process, to enable them to develop skills in spinning and dyeing wool and thereby revive and interest in local craft, history and natural resources.
- 8.2.6 The final work is intended as a tribute to soldiers involved in worldwide conflicts as well as a reflection on our use of land and natural resources. It is intended that schoolchildren can enclose a message in each piece they make. The final work will consist of 1000 bundles of red wool hanging from the ceiling of Salisbury Arts Centre in 2013.
- 8.2.7 The total project cost is £977 which is the amount applied for from the area board.

- 8.2.8 The Community Farm is unable to fund the project as it is currently running at a deficit.
- 8.2.9 The Arts Development Officer for the area has been asked to assess the application and has advised that the budget costs are appropriate and realistic and that the project will benefit young people and work around military/civilian integration.
- 8.2.10 If the area board makes a decision not to fund the project e.g. the project will be delayed pending securing of alternative funding

### 8.3

<b>Ref</b>	<b>Applicant</b>	<b>Project proposal</b>	<b>Funding requested</b>
<b>T12.12</b>	<b>Enford Football Club</b>	<b>Junior Section Development</b>	<b>£1,000</b>

- 8.3.1 The Officer recommendation is to approve the award in full.
- 8.3.2 The application meets the Community Area Grants Criteria 2012/13
- 8.3.3 The application demonstrates a link to the Tidworth Community Area Plan to help young people develop their full potential and to provide activities and facilities for young people of all ages.
- 8.3.4 Enford Football Club has been in existence for over 50 years and is affiliated to the Wiltshire Football Association. It has a management committee including welfare officers and child protection representatives. The club has rules, codes of conduct and all appropriate policies are in place including equal opportunities and child protection.
- 8.3.5 The football club is highly valued as a community resource evidenced by its being given priority use of the recreation ground and village hall. The club recently secured a Football Foundation Grant for the changing room section of the new village hall thus enhancing local facilities for everyone.
- 8.3.6 The project is to set up a junior football section, starting at the under 11 age group. It is planned to run a summer holiday football scheme to benefit local young people. There are no other junior football providers between Tidworth and Pewsey and this is identified as a community need.
- 8.3.7 Funds are sought to cover the costs of coaching, level 1 courses and the costs of marketing promoting the junior scheme. Quotations have been provided. The total project cost is £1,000 which is the amount applied for to the area board. The club is unable to fund the scheme from its current resources, however it has secured

information from the Charities Information Bureau to assist with ongoing fundraising once the junior section is launched.

- 8.3.8 If the area board makes a decision not to fund the project e.g. the project will be delayed pending securing of alternative funding.

#### 8.4

<b>Ref</b>	<b>Applicant</b>	<b>Project proposal</b>	<b>Funding requested</b>
<b>T12.06</b>	<b>Collingbourne Primary School</b>	<b>Develop wildlife area</b>	<b>£1,000</b>

- 8.4.1 The Officer recommendation is to approve the award in full.

- 8.4.2 The application meets the Community Area Grants Criteria 2012/13 as the project proposal falls outside of the schools core activities and can be seen to have wider community benefit.

- 8.4.3 The application demonstrates a link to the Tidworth Community Area Plan to help young people develop their full potential and to support opportunities for the provision of education and lifelong learning for adults.

- 8.4.4 Collingbourne School wishes to develop the existing wildlife area in the school grounds to enable it to be used by pupils and by a range of community groups. The aim is for it to become a place where people of all ages can enjoy wildlife, develop knowledge about the natural environment and develop skills in conservation. The project will provide learning opportunities through observation, pond dipping, bird box web cams, weather station and insect homes. It will also provide an opportunity for young people to complete their scout badge awards.

- 8.4.5 The total cost of the project is £ 1,000 which is the amount applied for to the area board.

- 8.4.6 If the area board makes a decision not to fund the project e.g. the project will be delayed pending securing of alternative funding.

#### 8.5

<b>Ref</b>	<b>Applicant</b>	<b>Project proposal</b>	<b>Funding requested</b>
<b>T12.08</b>	<b>North Wilts and Devizes Portage Service</b>	<b>Waiting List project</b>	<b>£1,100</b>

- 8.5.1 The Officer recommendation is to approve the award in full subject to members



satisfaction that any resources committed will be targeted toward families in the Tidworth Community Area.

- 8.5.2 The application meets the Community Area Grants Criteria 2012/13. Whilst the organisation currently receives some funding from Wiltshire Council, this project falls outside of the scope of the work already funded. The project is for start up funding for a waiting list project which will be funded through the charities own fundraising efforts when the grant runs out.
- 8.5.3 The application demonstrates a link to the Tidworth Community Area Plan to help young people develop their full potential. The project also links to the recently published JSA for the Tidworth Community Area which identified significant numbers of vulnerable families in the community area. Support to vulnerable families has been identified as a priority for the Area Board.
- 8.5.4 The North Wilts and Devizes portage Service is a charity set up to advance the education and to protect and preserve the good health of children who have special educational or additional support needs due to disability. The charity provides a home education service to pre-school disabled children, working with and empowering their partners and carers.
- 8.5.5 The project is to develop a scheme whereby vulnerable families in the Tidworth Community Area currently on the waiting list would receive a monthly home visit until such time as a full time place becomes available. It would also provide for support to vulnerable families in the area that don't meet the criteria for existing services.
- 8.5.6 A technical officer from the Disability Children's service at Wiltshire Council has assessed the application and confirmed that this project is additional to the work already funded by Wiltshire Council. The report identifies the delivery of this service as a high priority and places full confidence in the Portage service to deliver it.
- 8.5.7 The total cost of the project is £3,000 and the portage charity is able to fund £1,900 of this. The remaining amount of £1,100 is the amount applied for to the area board.
- 8.5.7 If the area board makes a decision not to fund the project e.g. the project will be delayed pending securing of alternative funding or may not be able to go ahead.

## 8.6

<b>Ref</b>	<b>Applicant</b>	<b>Project proposal</b>	<b>Funding requested</b>
<b>T12.09</b>	<b>Enford Parish Plan Steering group</b>	<b>Production of Parish Plan</b>	<b>£300</b>

The Officer recommendation is to approve the award in full subject to members satisfaction that

- Any parish plan developed can be linked into the development of a wider community plan for the area

- 8.6.1 The application meets the Community Area Grants Criteria 2012/13.
- 8.6.3 The application demonstrates a link to the Tidworth Community Area Plan which seeks to consult with the local community to identify community needs and aspirations.
- 8.6.4 The project to develop a parish plan for Enford is supported by Enford parish Council. A local steering group has been set up to take the initiative forward.
- 8.6.5 The total cost of the project is £600 which covers the cost of production and distribution of community questionnaires, local consultation events and the printing of 320 copies of the plan for the local community. Funding of £300 has already been secured from the parish Council. This leaves a balance of £300 which is the amount applied for to the area board.
- 8.6.6 If the area board makes a decision not to fund the project, the project will be delayed pending securing of alternative funding.

## 8.7

<b>Ref</b>	<b>Applicant</b>	<b>Project proposal</b>	<b>Funding requested</b>
<b>T12.10</b>	<b>Ludgershall pre-School Playgroup</b>	<b>Astro Turf outside Green Room</b>	<b>£4,811.00</b>

- 8.7.1 The Officer recommendation is to approve the award in full
- 8.7.2 The application meets the Community Area Grants Criteria 2012/13.
- 8.7.3 The application demonstrates a link to the Tidworth Community Area Plan which identifies a need to provide activities and facilities for children of all ages across the community area.
- 8.7.4 Ludgershall Pre-School is a not for profit organization, a body in membership to the pre-School Learning Alliance. The aims of the Pre-School are to enhance the development and education of children by supporting and encouraging parents and offering appropriate play, education and childcare facilities, family learning and extended hours groups. The pre-school is fully constituted with a management committee
- 8.7.5 The project is to lay astro turf in an area outside the green room for the older children aged 3-4 years. This area is on a slope which gets slippery and muddy causing both a health and safety concern and leading to the need for more

frequent changing of children who get their clothes dirty. It also means that parents have to undertake additional washing of clothes and the pre-school itself also requires increased cleaning.

8.7.6 The area board has previously supported a project to lay astro turf at another play area which has made the area safe for use by the pre-school children and other groups in the community.

8.7.7 The land is currently leased from Castle Primary School Ludgershall and approval has been secured for the work to be carried out. The total cost of the project is £9,720.00 which is the cheapest of the three quotations received. Ludgershall pre-school is contributing £4,909 from its own fundraising/reserves which leaves a shortfall of £4,811.00 which is the amount applied for to the area board.

8.7.8 If the area board makes a decision not to fund the project e.g. the project will be delayed pending securing of alternative funding

## 8.8

<b>Ref</b>	<b>Applicant</b>	<b>Project proposal</b>	<b>Funding requested</b>
<b>T12/13</b>	<b>Collingbourne Kingston Village Hall</b>	<b>Refurbishment of Village Hall washrooms</b>	<b>£4,000</b>

8.8.1 The Officer recommendation is to approve the award in full

8.8.2 The application meets the Community Area Grants Criteria 2012/13.

8.8.3 The application demonstrates a link to the Tidworth Community Area Plan which identifies a need to 'Support the existence of multi-use community centres/village halls/meeting places throughout the Community Area. Housing and the Built Environment / Page 11.

8.8.4 Collingbourne Kingston Village Hall was set up as a reading and recreation room in 1938 to commemorate the reign of King George and a committee was established to oversee the management of the facility for such purposes.

8.8.5 A conditioning survey of the village hall in 2011 identified that there were two major issues with the hall, one relating to external damp and the other to the general poor condition of the lavatories and washing facilities.

8.8.6 The facility is well used by the local community and usage has increased in recent times due to a programme of refurbishment carried out by the management committee. The washrooms however remain a concern and there have been complaints from members of the community about their condition and reliability.

8.8.7 The project is to fully refurbish the washroom and the total cost is £10,634 based

on three quotations received. The village hall management committee is able to contribute £634 from its own reserves and contributions have also been received from the parish council (£4,000) and from the Francis Wilson Trust (£2,000). The amount required to complete the project is £4,000 which is the amount applied for to the area board.

8.8.8 If the area board makes a decision not to fund the project e.g. the project will be delayed pending securing of alternative funding.

<b>Appendices:</b>	<p><b>Appendix 1 Enford Camera Club, £989</b>  <b>Appendix 2 Riverbourne Community Farm, £977</b>  <b>Appendix 3 Enford Football Club, £1,000</b>  <b>Appendix 4 Collingbourne primary School, £1,000</b>  <b>Appendix 5 Devizes Portage service £1,100</b>  <b>Appendix 6 Enford parish Plan Steering group £300</b>  <b>Appendix 7 Ludgershall pre-school £4,811</b>  <b>Appendix 8 Collingbourne Kingston Village Hall Mgt Committee £4,000</b></p>
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No unpublished documents have been relied upon in the preparation of this report.

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